

# Frequently Asked Questions

**I registered for class, but when are the classes?**

Once you've completed payment and successfully registered online, you will receive a confirmation email with enrollment details. Classes are Saturdays 10am-2pm.

**I paid and registered online, but I haven't received my confirmation email. What do I do?**

Contact [mercury@timelessrecordingstudio.com](mailto:mercury@timelessrecordingstudio.com) or call (513) 655-5665

**What should I do to prepare for class?**

To prepare, we suggest that you bring a laptop. If you don't have a laptop, that is still fine. We also recommend purchasing a monthly subscription of Pro Tools. You can visit [www.avid.com](http://www.avid.com) for more information. This is not mandatory, but recommended.

**How do I register?**

You may register the following ways: The first step to register for the Mercury Program is to submit a Registration Form. This online form is available via our website. [www.timelessrecordingstudio.com/mercury](http://www.timelessrecordingstudio.com/mercury)

**What happens after I complete my registration form?**

After we receive your registration form, it will be reviewed by our office. Upon acceptance, we will send you an email to confirm enrollment details.

**When is the deadline to register?**

The deadline to register is can be found here--> [www.timelessrecordingstudio.com/mercury](http://www.timelessrecordingstudio.com/mercury)

# Frequently Asked Questions - *cont'd*

**How do I know if I've been accepted?** You will receive an acceptance letter from Timeless Recording Studio at [mercury@timelessrecordingstudio.com](mailto:mercury@timelessrecordingstudio.com).

**Am I guaranteed employment with Timeless Recording Studio upon completion of the course?**

Although employment is not guaranteed with Timeless Recording Studio upon completing the course you will be eligible for an internship opportunity.

**What should I do if I try to register for a course and receive an error?** Please email [mercury@timelessrecordingstudio.com](mailto:mercury@timelessrecordingstudio.com) immediately or call (513) 655-5665.

**I registered and paid, but either decided that I do not want to take the course or am unable to attend. Will I receive a refund?**

The seat reservation fee of (\$500) is non-refundable if you change your mind about enrolling into the program. If your tuition is paid in full and classes have started, you forfeit any funds paid toward tuition (including any deposits). Also, your registration is non-transferable to another student.

**I would really like to take the course, but registration is full. Are there any other classes being offered?**

At this time, you would have to wait until another class is offered in order to register.

**What if I have a question that isn't addressed on the FAQs page?**

If you have any additional questions, please email [mercury@timelessrecordingstudio.com](mailto:mercury@timelessrecordingstudio.com) or call (513) 655-5665